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SEM - III (H+G)
Information Technology & its Application
in Business (Theory 50 + Practical 50)
(SEC 3.1 Chg)

Module - I (Theory).

Unit 1: Information Technology and Business

Unit 2: (a) Data Organisation
(b) Database Management

Unit 3: Internet and its Application

Unit 4: Security and Encryption

Unit 5: IT Act-2000 and Cyber crimes.

Module - II (Practical)

Unit 1: Word Processing, Creating Business documents using the above facilities.

Unit 2: Preparing Presentations, Creating Business Presentations using above facilities.

Unit 3: Spreadsheet and its Business Applications, Spreadsheet Functions; Creating Spreadsheet in the area of Loan, Ratio Analysis, Payroll Statement.

Unit 4: Database Management System

Unit 5: Website Designing.

Suggested Readings: • Dhar, P., Fundamental of IT and its Application in Business
• Aurora, Computer Fundamentals.

Business Mathematics & Statistics (GE 3.1 Chg)

Module - I (Business Mathematics)

1. Permutation and Combination:

2. Set Theory:

3. Binomial Theorem:

4. Logarithm:

5. Compound Interest and Annuities:

Module - II (Statistics)

6. Correlation and Association:

7. Regression Analysis:

8. Index Numbers:

9. Time Series Analysis:

10. Probability Theory:

Suggested Readings: • Business Mathematics & Statistics -
• Business Mathematics & Statistics, Dr. S.N. De
Nag & Nag.

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SEM - III (H+60)
Indian Financial System (CC 3.2 Ch)
(Hons.)

- Unit 1: Financial System and its Components
- Unit 2: Financial Market (a) Money Market
(b) Capital market
- Unit 3: Financial Institution
- Unit 4: Financial Services
- Unit 5: Investors' Protection

Suggested Readings: • Nayak and Sana, Indian Financial System

- Basu, A, Mazumdar, D, Dutta, S., Indian Financial Systems
- Khan, M.Y., Indian Financial System - Theory & Practice,

Financial Accounting - II (Hons.) (CC 3.1 Ch)

- Unit 1: Partnership Accounts - I
- Unit 2: Partnership Accounts - II
- Unit 3: Branch Accounting
- Unit 4: Hire Purchase and Instalment Payment System
- Unit 5: Departmental Accounts
- Unit 6: Investment Accounts
- Unit 7: Business Acquisition and Conversion of Partnership into Limited Company.

Suggested Readings: • Hanif & Mukherjee, Financial Accounting, Vol. II

- Tulsian, Financial Accounting.

Financial Accounting - II (Gen.) (CC 3.1 Cg)

- Unit 1: Partnership accounts - I
- Unit 2: Partnership accounts - II
- Unit 3: Branch Accounting
- Unit 4: Hire Purchase and Instalment Payment System
- Unit 5: Departmental Accounts
- Unit 6: Investment Accounts
- Unit 7: Business Acquisition and Conversion of Partnership into Limited Company.

Suggested Readings:

- Hanif & Mukherjee, Financial Accounting Vol. II
- Maheshwari & Maheshwari, Advanced Accountancy, Vol. I & II.